



UNITED FINANCE LIMITED

H/O Tindhara Pathashala, Durbar Marg, Kathmandu

Date: _____

.....Branch

PERSONAL INFORMATION FORM

Applicant's Name:

Mr./Ms.

First Name

Middle Name

Last Name

Father's/Mother's

Name:

First Name

Middle Name

Last Name

Grand Father's

Name:

First Name

Middle Name

Last Name

Spouse's Name:

Mr./Mrs.

First Name

Middle Name

Last Name

Nationality: _____ Date of Birth (DD/MM/YY) _____

Identification Document: Citizenship Passport Licence Government I.D. Card No. _____

Place of Issue: _____

Occupation:

Business

Employment

Others (Specify)

Organization Name & Address: _____

Designations: _____

Address of Residence (in full with house No. & Ward No.): _____

Nearest Landmark _____

Postal Address (if different from Address of Residence) (in full with House No. Ward No.): _____

Tel. Res.: _____ Tel. Off.: _____

Mobile: _____ Fax: _____

E-mail: _____

I here confirm that all the above mentioned information is true and correct as per my knowledge.

Signature: _____

Name: _____

List Of Directors

S.N.	Name	Designation	Tel. No.
1.			
2.			
3.			
4.			
5.			
6.			

ANNEX-1

SUBMITTED DOCUMENTS FOR THE OPENING OF :

A. SOLE PROPRIETORSHIP ACCOUNT

- FIRM REGISTRATION CERTIFICATE
- INCOME TAX/VAT REGISTRATION CERTIFICATE
- CITIZENSHIP CARD/IDENTIFICATION DOCUMENTS
- TWO PASSPORT SIZED PHOTOGRAPHS
- POWER OF ATTORNEY GIVEN
- SPECIMEN SIGNATURE CARDS DULY BY AUTHORIZED PERSONS
- OTHERS (IF ANY)

B. PARTNERSHIP ACCOUNT

- FIRM REGISTRATION CERTIFICATE
- INCOME TAX/VAT REGISTRATION CERTIFICATE
- PARTNERSHIP DEED
- CITIZENSHIP CARD/IDENTIFICATION DOCUMENTS
- TWO PASSPORT SIZED PHOTOGRAPHS
- SPECIMEN SIGNATURE CARDS DULY BY AUTHORIZED PERSONS
- OTHERS (IF ANY)

C. LIMITED COMPANY

- REGISTRATION CERTIFICATE
- INCOME TAX/VAT REGISTRATION CERTIFICATE
- MEMORANDUM AND ARTICLES
- MINUTES OF BOARD MEETING
- LIST OF DIRECTORS
- CITIZENSHIP CARD/IDENTIFICATION DOCUMENTS
- TWO PASSPORT SIZED PHOTOGRAPHS
- SPECIMEN SIGNATURE CARDS DULY BY AUTHORIZED PERSONS
- OTHERS (IF ANY)

D. SOCIETY / CLUBS / ASSOCIATION

- REGISTRATION CERTIFICATE
- BY LAWS
- AFFILIATION CERTIFICATE WITH SOCIAL WELFARE COUNCIL OR OTHER COUNCILS
- MINUTES OF GOVERNING BODY'S MEETING
- LIST OF OFFICE BEARERS
- CITIZENSHIP CARD
- TWO PASSPORT SIZED PHOTOGRAPHS
- SPECIMEN SIGNATURE CARDS DULY BY AUTHORIZED PERSONS
- OTHERS (IF ANY)